



## TRADITIONAL ADMINISTRATOR CERTIFICATION REQUIREMENTS FOR INDIVIDUALS SEEKING ADMINISTRATOR CERTIFICATION THROUGH AN OKLAHOMA HIGHER EDUCATION INSTITUTION

70 O.S. § 6-189 (HOUSE BILL 1477)

Effective July 1, 2007

### PRINCIPAL

Hold a standard master's degree

+

Completion of a building-level leadership skills program in education administration that is Oklahoma approved

+

Passing score on Principal Oklahoma Subject Area Tests (Common core and principal specialty area)

+

Two years of successful teaching experience in an Oklahoma public or private school accredited by the Oklahoma State Board of Education

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**State Department of Education  
Issues Standard Certificate**

### SUPERINTENDENT

Hold Principal Certification

OR

Completion of a building-level leadership skills program in education administration that is Oklahoma approved, and includes a standard master's degree

+

Passing score on Superintendent Oklahoma Subject Area Test

+

Completion of a district-level leadership skills program in education administration that is Oklahoma approved

+

Two years of administrative experience in an Oklahoma public or private school accredited by the Oklahoma State Board of Education

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**State Department of Education  
Issues Standard Certificate**

**ALTERNATIVE ADMINISTRATOR CERTIFICATION REQUIREMENTS FOR INDIVIDUALS SEEKING  
ADMINISTRATOR CERTIFICATION THROUGH AN OKLAHOMA HIGHER EDUCATION INSTITUTION**

**70 O.S. § 6-189 (HOUSE BILL 1477)**

**Effective July 1, 2007**

**FOR PRINCIPAL AND/OR SUPERINTENDENT**

Hold a standard master's degree

+

Have two years of relevant work experience in a supervisory or administrative capacity

+

Have passing scores on the required administrator subject area test(s)

+

Have on file with the director of teacher education at an Oklahoma accredited institution of higher education a declaration of intent to earn standard certification through completion of an approved alternative administrative preparation program within three years.

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State Department of Education issues an initial alternative administrative credential valid for three years (nonrenewable)

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Completion of an alternative administrative preparation program

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**State Department of Education Issues Standard Certificate for  
Principal or Superintendent as Applicable**